



JADAVPUR UNIVERSITY

FACULTY OF ENGINEERING & TECHNOLOGY

INFORMATION BROCHURE FOR ADMISSION TO UG DEGREE PROGRAMMES (DAY) FOR 2024-2025

1. **GENERAL INFORMATION FOR APPLICANTS:**

The information brochure is for admission to the Under-Graduate Degree Programmes in Engineering / Technology offered by 16 Departments under Faculty of Engineering & Technology (FET), Jadavpur University for the session 2024-25 **for the candidates allotted through West Bengal Joint Entrance Examination (WBJEE)**. All the programmes are 8-Semester day programmes except Architecture, which is a 10-semester day programme.

2. **ELIGIBILITY CRITERIA:**

General:

The candidates **MUST** have obtained a RANK in the WBJEE-2024, and has been allotted a seat of Jadavpur University by the West Bengal Joint Entrance Examination Board (WBJEEB) and **MUST** have paid the requisite seat acceptance fees to WBJEEB.

For Engineering/Technology and Pharmacy courses:

The candidates must pass Higher Secondary (10+2) Examination in science stream in regular class mode of West Bengal Council of Higher Secondary Education or equivalent examination from a recognized Council/Board (as per WBJEEB approved list) with –

- (i) Individual pass mark¹ in Physics, Chemistry and Mathematics as compulsory subjects.
- (ii) Must obtain minimum of 60% marks in above subjects taken together (45% for SC, ST, OBC-A, OBC-B, PwD candidates)
- (iii) **MUST** have 60% marks in Mathematics (45% for SC, ST, OBC-A, OBC-B, PwD candidates)
- (iv) **MUST** have pass marks in English with a minimum mark 30% (for all category of candidates) in the said qualifying examination.

[¹ Pass marks in any subject shall imply pass marks in theory and practical individually as applicable and as specified by the concerned Council/Board.]

3. **RESERVATION OF SEATS:**

Domicile Quota:

The candidates must be domicile of Home State i.e., West Bengal for admission in all reserved seats and 90% of the general category seats in Jadavpur University.

The candidate shall have to furnish valid Domicile Certificate in the PROFORMA (a1, a2 or b) given by the WBJEEB (page no. 25, 26 and 27 respectively of WBJEE information brochure) in his/her name issued by the competent authority and satisfying the criteria as mentioned in the relevant parts of the WBJEEB Information Brochure.

If the domicile certificate is found to be invalid, at any round of counselling, the candidate will lose the opportunity of admission. However, he will be considered for a seat in subsequent round for All India category seats.

SC/ST/OBC-A/OBC-B candidates can produce their category certificates in lieu of domicile certificate. But in that case if the category certificate is rejected during verification for any reason, their domicile status will also be converted to Non-West Bengal and they may lose their allotted seat.

SC / ST / OBC-A / OBC-B Reservation:

Reservation of Seats for Scheduled Cast (SC), Scheduled Tribe (ST), Other Backward Class (Category A) (OBC-A) and Other Backward Class (Category B) (OBC-B) are as per Government of West Bengal Circular No. 267–Edn (U)/1U-89/13 dated 04.03.14 read with the West Bengal State Higher Educational Institutions (Reservation in Admission) Act 2013 (West Bengal Act X of 2013) gazetted on 30th April 2013 and the West Bengal State Higher Educational Institutions (Reservation in Admission) Rules 2013 gazetted on 4th January 2014. The candidate shall have to furnish copies of valid SC/ST/OBC-A/OBC-B certificate in his/her name issued by the competent authority as listed in Annexure–1.

OBC Certificates must have the category A or B mentioned without which the certificate will be considered as invalid. All OBC Certificates should have proper validation of Non Creamy Layer criteria conforming to Government of West Bengal Memorandum No. 1204-SBCW/MR-67/10 dated 27-07-2015. They have to produce any ONE of following two:

- 1) OBC certificate issued on or after 01.04.2024 (Please refer to the clause 5.1 of the notification No: WBE/CH/006/24-25 Dated 03-07-2024 by the WBJEE regarding Centralized e-Counselling, WBJEE-2024)**
- 2) Old OBC certificate and Current (issued on or after 01.04.2024.) Non Creamy Layer (NCL) certificate through the issuing authority as mentioned in the Annexure -1.**

As per circular no. BC-16014/1/82-SC dt. 06/08/1984 & BCD-I, D.O.12017/11/89-SCD (R.CELL) dt. 08/01/1990 and letter no. 1510-SCW dt. 31/05/2007 of the Government of West Bengal, **Candidates with reservation certificates (SC/ST/OBC-A/OBC-B/PwD) issued by any State other than West Bengal, are not entitled for reservation in such seats in Higher Educational Institutions in West Bengal.**

Reservation of seats for PwD candidates:

- a) According to Section 2(r) of the RPWD Act, 2016, “persons with benchmark disabilities” means a person with not less than forty percent (40%) of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority.
- b) Accordingly, reservation in PwD seats will be available for the following types of disabilities, percentage of disability being not less than 40%.
 - i. Locomotor disability as specified in the Schedule of RPWD Act, 2016.
 - ii. Visual impairment as specified in the Schedule of RPWD Act, 2016.
 - iii. Hearing impairment as specified in the Schedule of RPWD Act, 2016.
 - iv. Speech & language disability as specified in the Schedule of RPWD Act, 2016
 - v. Intellectual disabilities as specified in the Schedule of RPWD Act, 2016
 - vi. Mental illness.
 - vii. Disabilities caused due to chronic neurological conditions and blood disorder.
 - viii. Multiple disabilities including deaf blindness.
- c) The “specified disabilities”, which are included in the Schedule of the RPWD Act, are given in APPENDIX-8.
- d) PwD certificates are to be issued by any of the authorities as given in the Order No. 289-HF/O/PHP/IR-05/2017 dated 29.08.2018 by the Government of West Bengal, Health & Family Welfare Department (PHP Branch)

The “specified disabilities” and the list of approved certificate issuing authority are as per relevant government acts and the clauses of the WBJEE Information Brochure.

Reservation under Tuition Fee Waiver (TFW) Scheme

The Tuition Fee Waiver Scheme (TFW) has been implemented by the Government of West Bengal for meritorious and economically backward students domiciled in West Bengal for admission through WBJEE. These seats are available on supernumerary basis i.e., over and above the sanctioned seats. **The waiver is limited to the Tuition Fee only. All other fees will have to be paid by the beneficiary.**

The candidate allotted under TFW scheme must be domiciled in West Bengal **(conforming to the criteria mentioned under clause 3.4 of information brochure WBJEE, page 16).**

Total Annual Family Income of the candidate from all sources must be less than Rs. 2.50 lakhs.

The candidate shall have to furnish copies of valid Income certificate in the proforma of the WBJEE in his/her name issued by the competent authority as listed in the information brochure of WBJEEB.

Important Note regarding Reservation

As per circular no. BC-16014/1/82-SC dt. 06/08/1984 & BCD-I, D.O.12017/11/89-SCD (R.CELL) dt. 08/01/1990 and letter no. 1510-SCW dt. 31/05/2007 of the Government of West Bengal, **Candidates with reservation certificates (SC/ST/OBC-A/OBC-B/PwD) issued by any State other than West Bengal, are not entitled for reservation in such seats in Higher Educational Institutions in West Bengal.**

4. Admission Procedure:

4.1 DOCUMENT VERIFICATION

The candidates allotted a seat in the Jadavpur University **MUST report to the TEQIP building (Near Gate No. 3) of Jadavpur University for document verification on the date to be notified by the university, failing which the allotment will be cancelled** and the candidate will be out of the system.

After successful verification, a candidate may opt for 'NO UPGRADATION' or 'YES UPGRADATION' by submitting the appropriate form. **(Please keep regular watch on the university website)**

During verification the candidate **MUST produce the documents listed below in ORIGINAL and submit one self-attested photocopy of each and every document.**

- a) Print of Seat Allotment Letter received from WBJEEB, **downloaded after paying the seat acceptance fee** (Please note that screenshot of the same is not acceptable).
- b) Rank Card of WBJEE 2023
- c) Copy of Admit Card of WBJEE 2023 OR Confirmation page given by WBJEEB
- d) Admit Card / Certificate of Class-X / Birth Certificate for verification of Date of Birth
- e) Mark sheet of Class-X Examination
- f) Mark-sheet of Class-XII Examination
- g) Domicile Certificate in WBJEE prescribed format for candidates allotted under domicile quota. (Domicile certificate as per section 3.4.1 and 3.4.2 of WBJEE Information Bulletin)
(Those who will opt for 'NO UPGRADATION' must submit original domicile certificate)
- h) Valid SC/ST/OBC-A/OBC-B/EWS certificate issued by the Government of West Bengal in case the allotted seat is under concerned reserved category (Respective category certificate as per sections 5.1, 5.2, 5.3 and 5.4 of WBJEE Information Bulletin. OBC-A/B certificates **/NCL must be issued on or after 01.04.2024. It must clearly mention that the candidate belongs to Non-Creamy layer and sub-category of OBC-A or OBC-B.**)
- i) PwD (Person with Disability) Certificate issued by the competent authority in case the allotted seat is under PwD quota. (PwD certificate as per section 5.5 of WBJEE Information Bulletin).
- j) **Valid income Certificate in WBJEE prescribed format (as per APPENDIX-4, given in page 28 of WBJEE Information Bulletin)** for candidates allotted under Tuition Fee Waiver

(TFW). The certificate must be issued by the competent authority as given in section 6.2 of the information brochure of WBJEE (page 20)

- k) 'YES UPGRADATION' 'NO UPGRADATION' form downloaded from WBJEEB website.

Please Note: ANY certificate issued by any person (including any other state or central government official or elected persons like Municipality Chairman, Panchayat Pradhan, MP, MLA or Minister of State or Central Government) other than as stated in the WBJEE information Brochure will not be entertained.

4.2 PI REPORTING (for candidates who will opt for 'NO UPGRADATION')

The candidates, who will opt for 'NO UPGRADATION' will report to PI desk and will be issued 'PI reporting letter', which is treated as 'provisional admission letter'. This will be signed by the PI In-Charge, which be required during final admission later on. Candidate must keep it carefully till final admission.

Must carry mobile phone with the SIM number registered during application to WBJEEB to receive OTP/ allotment code at the final stage of admission confirmation.

4.3 FINAL ADMISSION (for those who have received 'PI reporting letter')

Those who has received 'PI reporting letter' ('provisional admission letter') will have to

- a) fill up the online application form of the Jadavpur University through JU FET admission portal <https://admissionju.jadavpuruniversity.in/fengadmission> between 14.08.2024 and 18.08.2024
- b) have to report to the office of the Faculty of Engineering and Technology (FET) between 20.08.2024 to 27.08.2024 (detailed schedule to be published separately) to take admission by paying appropriate fees as described in the section 7 of this brochure. (The given dates may change if situation arises)
- c) The candidate must bring the documents again along with one self-attested photocopy of each document
- d) five passport size photo with clear frontal view.
- e) Annual Family Income Certificate from the competent authority* (required for all candidates whether TWF or not)

***The competent authority implies**

Income Tax Department (Annual IT return/ form 143(1)), Employer (form 16 or any certificate from the DDO declaring annual income), SDO, BDO or equivalent counterpart (group-A officer), District Magistrate, any state or central government official in the rank of Deputy director or above, any state or central government official in the rank Assistant secretary or above,

(FINER DETAIL WILL BE CIRCULATED ON THE ADMISSION PORTAL IN DUE COURSE)

Please note the following carefully

- i. If any candidate does not take admission through the Final Admission Process as mentioned, his/her studentship will be cancelled and the corresponding seat will be

- considered as vacant. The candidate cannot claim his/her earlier allotment back.
- ii. The vacancy created by the non-admitted candidate may be subsequently filled up as per University rule following the Government of West Bengal guideline.
 - iii. An incomplete application may be rejected without any communication.
 - iv. Any wrong information furnished or suppression of information, if detected at any point of time, may lead to cancellation of the application or admission or studentship without any correspondence.
 - v. Submission of application or fulfillment of eligibility criteria does not confer any right of the applicant to be considered for admission.
 - vi. The Admission Committee reserves the right of not selecting any candidate who is considered physically unfit or otherwise unsuitable. The decision of the competent authority of the university in the matter of admission is final and binding.

***Physical presence of the candidate is must during verification and subsequent admission process.**

5. Anti-Ragging:

It is being brought to the notice of all concerned that Ragging is not only a social evil but also a penal offence. Any student/s indulging in ragging of any student/s including freshers during admission / interview and / or subsequently at the hostel or in the class or in the corridors or anywhere inside and outside of the campus, shall be severely dealt with on pain of punishment ranging from loss of academic year / loss of hostel boardership to expulsion from the university itself. Reporting to the Police Station may also be made in addition to the above punishment. The University is to follow all the directives of the “UGC REGULATION ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009 under the direction of the Hon’ble Supreme Court of India. The “UGC REGULATION ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS,2009” as well as the names and phone numbers of the members of the Anti-Ragging Committee and Anti-Ragging Squad are available in the following link.

https://admission.jdvu.ac.in/UGC_JU_Anti-ragging.pdf

The student and his/her guardian have to produce anti ragging declaration after admission as per existing rules and regulations after filling up the anti-ragging declaration form in the following url:

https://antiragging.in/affidavit_university_form.php

Required additional information are listed in **Annexure – 2**

After filling-up the form online successfully, a student will receive an E-MAIL with his / her registration number and a web link from UGC Anti-Ragging Cell. The student will forward the link to the following e-mail address of Jadavpur University: antiragging@jadavpuruniversity.in

Please note that the hard copy of the Anti-Ragging affidavit needs to be submitted to the University manually at the time of admission.

Follow University website for notification in this regard, from time to time.

6. Withdrawal:

Refund of admission fee will be made to the eligible candidate as per latest UGC norm after successful application for studentship withdrawal in the prescribed format available in the University website.

7. FEES:

- a. The seat acceptance fee of Rs 5000/- paid to WBJEEB will be adjusted with the course fee after issuing provisional allotment letter.
- b. In addition to that the candidates are to pay the following amount as the remaining part of the Consolidated Course Fee for 1st Year of Information Technology and first 2 years of all other courses:

Programme	All Programmes except Information Technology	Information Technology (non-TFW)	Information Technology (TFW)
Payable amount in Rs	710/-	25,860/-	19,860/-

- c. The payment must be made through Debit Card/Credit Card/Cash. In case of Cash payment it is advised to pay the exact amount.

8. IMPORTANT INFORMATION:

- a. For any query and/or grievances mails may be sent to the following helpdesk email id. Communication of any other form including telephone or mails sent to any other address will not be entertained. Helpdesk email - ugenggenquiry@jadavpuruniversity.in
- b. All J.U. courses are non-residential. Hostel seats are not guaranteed.

N.B.: candidates are requested to visit FET admission portal <https://admissionju.jadavpuruniversity.in/fengadmission> for all necessary information.

Annexure 1**List of competent authorities to issue SC / ST / OBC-A / OBC-B certificates**

SC/ST Certificates are to be issued by any of the following authorities:

- i. Sub-Divisional Officers for all districts except Kolkata**
- ii. District Welfare Officer, Kolkata & Ex-Officio Joint Director, B.C.W. in case of Kolkata Municipal Area (as defined in clause (9) of Section 2 of K.M.C Act, 1980**

OBC-A / OBC-B Certificate issuing authority for candidates claiming benefit under such reserve category of seats is (as per Notification vide No. 374(71)-TW/EC/MR-103/94 dated 27/7/1994, read with Memorandum No. 1204-SBCW/MR-67/10 dated 27/7/2015 issued by Backward Classes Welfare Department, Govt. of W.B.) the Sub Divisional Officer of a Sub- Division in a District. In Kolkata such certificate is issued by such an officer as the State Government by notification authorizes. Accordingly, the District Welfare Officer, Kolkata, and Ex-officio Joint Director, BCW have been notified to act as the certificate issuing authority in respect of Kolkata covering the jurisdiction of the Kolkata Municipal Corporation.

JADAVPUR UNIVERSITY **KOLKATA-700032**

Information for Anti-Ragging Declaration

The information under college details are mentioned below:-

Information asked on college details	Option to be typed/chosen
State in which College is based	West Bengal
Name of the University/College	Jadavpur University
Director's/Vice-Chancellor's Name	Prof. Bhaskar Gupta
College Phone Number	33-2414-6000
College Landline Number	033-2457-2222
Nearest Police Station Name & Address	(For Jadavpur Campus) Jadavpur Police Station, Jadavpur, Kolkata-700032
	(For Salt Lake Campus – Engg. & Tech. Faculty only) South Bidhan Nagar Police Station, Bidhannagar, Kolkata-700098

The information under course details are mentioned below.

Sl.No.	Name of the Course	Under-Graduate/ Post-Graduate	No. of students in the class	Year of Study
1.	B. ARCHITECTURE	Under-Graduate	42	1 st /2 nd /3 rd /4 th /5 th
2.	B. CHEMICAL ENGG.	Under-Graduate	118	1 st /2 nd /3 rd /4 th
3.	B. CIVIL ENGG.	Under-Graduate	147	1 st /2 nd /3 rd /4 th
4.	B. COMPUTER SC & ENGG.	Under-Graduate	88	1 st /2 nd /3 rd /4 th
5.	B. CONSTRUCTION ENGG.	Under-Graduate	52	1 st /2 nd /3 rd /4 th
6.	B. ELECTRICAL ENGG.	Under-Graduate	148	1 st /2 nd /3 rd /4 th
7.	B. E.T.C. ENGG.	Under-Graduate	88	1 st /2 nd /3 rd /4 th
8.	B. F.T.B. ENGG.	Under-Graduate	43	1 st /2 nd /3 rd /4 th
9.	B. INFORM. TECH.	Under-Graduate	88	1 st /2 nd /3 rd /4 th
10.	B. I. E. ENGG.	Under-Graduate	59	1 st /2 nd /3 rd /4 th
11.	B. MECHANICAL ENGG.	Under-Graduate	148	1 st /2 nd /3 rd /4 th
12.	B. MET. & MAT. ENGG.	Under-Graduate	43	1 st /2 nd /3 rd /4 th
13.	B. PHARM	Under-Graduate	62	1 st /2 nd /3 rd /4 th
14.	B. POWER ENGG.	Under-Graduate	59	1 st /2 nd /3 rd /4 th
15.	B. PRINTING & PACKAGING TECHNOLOGY	Under-Graduate	38	1 st /2 nd /3 rd /4 th
16.	B. PRODUCTION ENGG.	Under-Graduate	59	1 st /2 nd /3 rd /4 th

Hostel Boardership Application

Hostel accommodation is very limited. However, outstation candidates may apply to the Dean of Students for hostel accommodation. Interested candidates are advised to enclose the following documents along with the filled-in application form for Hostel Boardership to submit on the day of counselling/ Admission. You are requested to download the Hostel Boardership Application Form as given below:

List of Enclosures:

- A. Attested copy of voter identity card (EPIC)/Residential certificate issued by Gazetted officer/ Employer.**
- B. Income certificate from the employer (with official seal) for the employed persons. For others: for the purpose of determining the Annual Income of the parents/ guardians of the student an officer of the State Govt. in the rank of B.D.O or above in the district/ their equivalent counterparts (Group-A Officer) elsewhere will be competent to issue Income Certificate to be issued to each of such students.**
- C. SC/ ST/ PWD/ OBC-A/ OBC-B certificate, if applicable.**
- D. Copy of the Ration Card.**



JADAVPUR UNIVERSITY
KOLKATA-70003

Form No.....
Class (UG/PG/R.S./M.Phil):
Sex (Male/Female):
Section (Day/Evening):

University Hostel Boardership Application Form
(*This application does not guarantee allotment*)

Name:
(BLOCK LETTER) (First Name) (Middle Name) (Surname)

Department..... Course: Year (I/ II/ III/ IV):..... Roll No.....

Address: Village/Street (with Premises No.)
(Attach Proper Document)*

P.O.....PIN.....P.S (must be mentioned):.....

District..... Phone No.....Mobile.....

Nationality..... Married/Unmarried..... Blood group.....

Name of the Institution last attended. Attach character certificate if not from Jadavpur University:.....

Father's Name..... Occupation.....

Monthly Income Rs.....Phone No..... Signature.....

(Attach Proper Document)**

Mother's Name.....Occupation.....

Monthly Income.....Phone No.....Signature.....
(Attach Proper Document)**

Name & Address of Guardian/Local Guardian with phone No.....

Whether belongs to : SC/ST/OBC -A/OBC-B/PH
{If applicable put a Tick (√) & attach appropriate document}

Whether represented J.U. for Inter University Competition or admitted in Sports Quota: Yes/No.
(attach document)

Amount of Fellowship for R.S. /P.G. Scholarship: Rs.....

I do hereby affirm that the information submitted by me are true to the best of my knowledge and I do hereby undertake that I shall not participate in, abate, or propagate ragging in the hostel premises. I assure you that I will follow and abide by the rules set in for hostel from time to time. University may take any action against me as per rule if I violate any above-stated rule/s.***

.....
Signature of the Candidate with date Authenticated Signature of the Guardian with date

* Attested copy of AADHAAR CARD/ Voter Identity Card (EPIC)/Residential certificate issued by Gazetted Officer/
Employer.

** Income certificate from the employer (with office seal) for the employed person and for others from the Gazetted Officer / B.D.O / S.D.O. and other similar higher official. Submission of attested copy of Income-Tax Return may also be accepted as proof of Income.

*** **Students selected for hostel admission have to submit on-line Anti-Ragging Affidavit (through web portal: <https://www.antiragging.in/>; <https://www.amanmovement.org/>) by candidate at the time of admission (Hostel) at Dean of Students office.**

Received a hostel-boarder ship Application Form No. from Sri/Smt
..... of UG / PG / M.Phil / R.S under department

Date:.....
.....
Signature of Dealing Asstt. (D.O.S.Office)