



Jadavpur University
Information for Admission to PG Degree Programme (Master of Pharmacy) under Faculty of Engineering & Technology (FET) for the Session 2024-2025

1. GENERAL INFORMATION:

The information brochure is for the admission to the Post-Graduate Degree Programme (M. Pharm.) offered by the Department of Pharmaceutical Technology under Faculty of Engineering & Technology (FET) for the session 2024-25. The programme is 4-Semester Day Programmes.

M. Pharm. programmes offered by the Department of Pharmaceutical Technology is Pharmacy Council of India (PCI) approved.

1.1. **Admission Categories:** Admissions to this programme is open under the following categories:

- ✓ **Category A: GPAT** – for candidates, qualified through GPAT and having a valid GPAT NTA score in terms of the validity period and the cut-off marks in the candidate's respective reservation category, if any.
- ✓ **Category B: Sponsored**– for in-service professionals with a minimum experience, as stipulated in the eligibility condition, after passing the qualifying degree and duly sponsored by his/her employer.
Vacant sponsored seat(s) may be filled by the GPAT candidate(s) merit wise with sponsored status quo.

1.2. **Scholarships:** Award of scholarships for GPAT qualified candidates is not the responsibility of the University.

1.2.1. **There will be NO SCHOLARSHIP for GPAT qualified candidates (Category A) admitted to M. Pharm. Programme. However,** the candidates with valid GPAT score and admitted under category A (GPAT) may start to enjoy the scholarship if sanctioned by funding agencies.

1.2.2. **There will be NO SCHOLARSHIP for candidates admitted under category B (Sponsored). However, Candidates with valid GPAT score and if admitted under Category B (Sponsored)** may enjoy the scholarship if sanctioned by funding agencies.

1.2.3. **Candidates with valid GATE score will not be considered eligible for admission in M. Pharm. Programme.**

2. ELIGIBILITY FOR APPLICANTS:

2.1. **General Eligibility Criteria for both Categories:**

2.1.1. Obtained Qualifying Degree with minimum Grade Point Average (GPA) of 6.75 in a scale of 10 (or 60% marks) for General Candidates and EWS Candidates; minimum GPA of 6.15 (or 54%) for OBC (both A & B) – Non-Creamy Layer Candidates and minimum GPA of 5.25 (or 45%) for SC / ST / PwD Candidates.

2.1.2. Appearing / appeared (in the qualifying examination) candidates of the session 2024-25 may also apply under Category (A). The Arithmetic Average of Grade Point (or Marks) of all the results (semester or annual as the case may be) from 1st year (2nd year for Lateral Entry) to pre-final year will be considered as aggregate grade point (or marks) and must fulfil the criteria as per clause 2.1.1.

If selected, they may be provisionally admitted to the programme and shall have to submit the final mark sheet of the qualifying examination, fulfilling all the criteria as mentioned, before 25th October 2024, failing which the provisional admission will be cancelled.

2.2. **Category wise Additional Eligibility Criteria:**

The candidates MUST have to also fulfil the following criteria, as applicable, over and above those mentioned under clause 2.1

2.2.1. **Category A: GPAT** – Having a valid GPAT score in terms of the validity period and the cut-off marks in the candidate's respective reservation category, if any.

2.2.2. **Category B: Sponsored** – Being in service with a minimum of 01 (one) year experience in the Pharmacy field and duly sponsored by his/her present employer for the entire duration of the programme. The relevant experience shall be counted from the date of joining the job, but not earlier than the date of publication of the final result of the qualifying degree, till the last date of online application fees payment.

2.3. **Qualifying Degrees:** Bachelor of Pharmacy from any PCI approved institute.



3. SEAT AVAILABILITY

The detailed Seat Matrix for each specialization in the M. Pharm. programme is as per Table: 2 of this information brochure.

The reservation of seats for admission will follow the relevant guidelines of the Government of West Bengal and the Government of India, as applicable.

As per circular no. BC-16014/1/82-SC dated 06/08/1984 & BCD-I, D.O.12017/11/89-SCD (R.CELL) dated 08/01/1990 and letter no. 1510-SCW dated 31/05/2007 of Government of West Bengal, **Candidates with reservation certificates (SC/ST/OBC-A/OBC-B/PwD/EWS) issued by any state other than West Bengal are not entitled to reservation in such seats in Higher Educational Institutions in West Bengal.**

3.1. **SC / ST / OBC-A / OBC-B Reservation:** Reservation of Seats for Scheduled Cast (SC), Scheduled Tribe (ST), Other Backward Class, Category A (OBC-A) and Other Backward Class, Category B (OBC-B) are as per Government of West Bengal Circular No. 267-Edn (U)/1U-89/13 dated 04.03.14 read with the West Bengal State Higher Educational Institutions (Reservation in Admission) Act 2013 (West Bengal Act X of 2013) gazetted on 30th April 2013 and the West Bengal State Higher Educational Institutions (Reservation in Admission) Rules 2013 gazetted on 4th January 2014.

3.1.1. The candidate shall have to furnish copies of valid SC/ST/OBC-A/OBC-B certificate in his/her name issued by the competent authority as per rule.

3.1.2. OBC Certificates must have the category A or B mentioned without which the certificate will be considered invalid. All OBC Certificates should have proper validation of Non-Creamy Layer criteria conforming to Government of West Bengal Memorandum No. 1204- SBCW/MR-67/10 dated 27.07.2015. **OBC certificates issued before 22.07.2023 MUST be updated with the latest (issued after 21.07.2023) Non-Creamy Layer (NCL) certificate (as per standard government proforma given in Annexure – C) and in that case both original OBC certificate and updated NCL certificate must be submitted together. The certificate must be issued by either of the following authorities.**

- Sub Divisional Officer of a sub-division in a district area, OR
- District Welfare Officer, Kolkata and Ex-officio Joint Director, BCW for KMC area

3.2. **PwD Reservation:** Reservation in PwD seats will be available for the following types of disabilities with the percentage of disability being not less than 40%.

- Locomotor disability as specified in the Schedule of RPWD Act, 2016.
- Visual impairment as specified in the Schedule of RPWD Act, 2016.
- Hearing impairment as specified in the Schedule of RPWD Act, 2016.
- Speech & language disability as specified in the Schedule of RPWD Act, 2016
- Intellectual disabilities as specified in the Schedule of RPWD Act, 2016
- Mental illness.
- Disabilities caused due to chronic neurological conditions and blood disorders.
- Multiple disabilities including deaf blindness

3.2.1. PwD certificates are to be issued by any of the authorities as given in Order No. 289 - HF/O/PHP/IR-05/2017 dated 29.08.2018 by the Government of West Bengal, Health & Family Welfare Department (PHP Branch)

3.3. **EWS Reservation:** The EWS reservation can be availed upon production of a gross annual family income certificate and asset certificate as per order no. 325-PAR(AR)/3P-1/2019 dated 09/07/2019 of the Government of West Bengal in the prescribed format as given in Annexure – D with issuing date not earlier than 01/04/2024 and issued by any of the following authorities.

- District Magistrate / Additional District Magistrate
- Sub-Divisional Officer
- DWO, Kolkata For Kolkata Municipal Corporation Area

Note: EWS certificate issued by any other person (including BDO/ Jt. BDO or any other state or central government official or elected persons like Municipality Chairman, Panchayat Pradhan, MP, MLA or Minister of State or Central Government) apart from listed above will not be entertained



4. SELECTION NORMS:

4.1. No Admission Test for Category A (GPAT) candidates.

For Category B (Sponsored): Admission Tests (on PCI-approved B. Pharm syllabus) in offline mode will be conducted with the following general guidelines:

- The test will be in MCQ format
- The duration of the test will be for 1 hour
- The detailed schedule and guidelines of the tests will be published on the admission portal in due course of time.

4.2. Preparation of Merit List: Category-wise merit list shall be prepared as per the following norms and the allotment of seats shall be according to merit.

4.2.1. **Category A (GPAT):** Single Consolidated List based on GPAT score (NTA Score).

4.2.2. **Category B – (Sponsored):** Single Consolidated List based on the following: On a scale of 100, calculated by considering –

- Final Percentage Marks of the Qualifying Degree Examination on a scale of 50
- Marks obtained in the Admission Test on a scale of 40
- Marks for Relevant Experience as 1 per year with a Maximum of 10

[The relevant experience shall be counted from the date of joining the job, but not earlier than the date of publication of the final result of the qualifying degree, till the last date of online application submission calculated up to the second place of decimal]

4.3. Final Percentage Marks of the Qualifying Degree Examination:

For calculation of the Percentage Marks of Qualifying Degree, either of the following guidelines, as applicable, will be used. In case,

4.3.1. **Final Result Available:** Final Aggregate Marks of the Qualifying Degree Examination.

4.3.2. **Final result of the qualifying degree examination is due:** Arithmetic Average of all the results (semester or annual as the case may be) from 1st Year (or 2nd Year for Lateral Entry) to the pre-final year level of qualifying degree.

4.3.3. **Conversion of Grade Point to Percentage:** All calculations of the academic result of the candidate will be done based on the obtained (or equivalent) percentage of marks only. In case the published result of the candidate is not in percentage of marks, the following guidelines, as applicable will be used for conversion from Grade to Marks –

- The conversion formula of the respective board/university, if available, and in such case the formula should be mentioned in the result sheet(s) OR
- The AICTE advised formula **Percentage marks = (Grade Point-0.75) × 10** considering the Grade
- Point on a scale of 10.
- In case, the Grade Point is not on a scale of 10, the obtained Grade Point Average is to be converted to a Grade Point Average on a scale of 10 proportionally and then the AICTE formula is to be applied.

4.4. **Tie Breaking Rule:** In case of any tie in the merit list prepared based on proposed criteria for all categories, the following parameters may be used in the given order to break such tie –

- Percentage Marks of Qualifying Degree
- Percentage aggregate marks of secondary or equivalent examination.
- Date of Birth (A person born earlier will get higher preference)

4.5. **Filling up of Vacant Seats (if any):** Seat(s) remaining unfilled in a particular category, if any, will be filled up by the candidates from the “Waiting List” of the same category. Only if the waiting list is completely exhausted in any Category, candidates from other Category may be selected for unfilled seats as per the following -

4.5.1. Unfilled seats under the Sponsored category may be filled by the candidates of Category A (GPAT).

4.5.2. **For all other cases the unfilled seats will remain vacant.**

5. SCHEDULE OF THE ADMISSION PROCESS:

The admission process involves following stages, from application to admission, which will be conducted partly in ONLINE and partly OFFLINE mode as described hereunder strictly adhering to the timeline to be notified in due course.

- ✓ **Step 1: Payment of the Application Fee** through the SBI Collect System. The Link and payment guidelines will be available on the JU FET Admission portal in due time. The link to the admission portal is <https://admissionju.jadavpuruniversity.in/fengadmission>. Candidates have to provide relevant personal and



academic details to complete the payment. **Having the Confirm Payment Acknowledgement Receipt from the SBI Collect system is mandatory**

- ✓ **Step 2: Manually Fill up of Application Form** after downloading the proforma from the JU FET Admission Portal.
- ✓ **Step 3: Reporting for original document verification** in person at the scheduled date and time (to be notified on the admission portal in due time) with application fee payment acknowledgement receipt and self-attested copies of relevant testimonials as enclosures and getting the verification done. **Not completing the verification will automatically remove the candidature without further communication.**
- ✓ **Step 4: Final Admission**, if selected, including payment of admission fees **in person** at the Jadavpur University main campus at the scheduled date and time.

Note:

Failing to comply with the published schedule at any stage will summarily cancel the application / eligibility / selection / admission without any further intimation.

No Individual Communication will be made at any stage. The candidates MUST keep themselves updated through notifications published from time to time on the admission portal.

6. GUIDELINES OF APPLICATION:

- 6.1. An individual can submit **only ONE** application. Filling up multiple application forms may lead to the cancellation of all such applications without any further correspondence.
- 6.2. A candidate **MUST** provide his/her valid **e-mail address (Gmail domain only), mobile number and AADHAR number** as **mandatory personal identifiers** during online payment of the application fee and the same in the hardcopy application form. The e-mail address and phone number provided will be considered as the official medium of communication for all correspondence from and to the university and no change of such will be entertained at any stage of admission.
- 6.3. Applicants will have to pay a **NON-REFUNDABLE Application Fee of Rs. 500.00** (Rupees Five Hundred only)
- 6.4. **An application will be considered as submitted only after successful payment of the application fee and completion of offline document verification. Not completing any of these steps will automatically reject the application without any further communication and the application fee, if paid, will be forfeited.**
- 6.5. Application with wrong, misleading and/or incomplete information or suppression of information will summarily be rejected without further communication.
- 6.6. **Candidates MUST follow all the guidelines and schedules as published in this brochure and notified from time to time on the university admission website. The university will not be responsible for any issues arising due to non-compliance with this advice.**

7. VERIFICATION

- 7.1. Candidates have to report physically **in person as per schedule** for the document verification process with **original and self-attested photocopies** of the relevant and mentioned credentials. Failing to report at the scheduled time and with proper documents will automatically **cancel** the application without further processing. **No individual communication will be made in this regard.** Applicants must follow the admission portal regularly and act accordingly.
- 7.2. An application will be considered cancelled in case the **original** document(s) are not shown. Screenshot printout(s) of computer/mobile will not be accepted under any circumstances
- 7.3. Candidates are to come with the following documents during the physical verification process -.
 - 7.3.1. **Originals** of the following:
 - 7.3.1.1. Properly filled up Application form
 - 7.3.1.2. Application Fee Payment acknowledgement receipt obtained from SBI Collect system
 - 7.3.2. **Original and One Self-Attested Copy** of the following:
 - The Aadhaar Card of the applicant
 - Birth certificate issued by competent government authority OR Admit card / Certificate of secondary or equivalent examination OR Passport as proof of Date of Birth. [Aadhaar Card will not be considered as proof of Date of Birth]
 - Valid SC / ST / OBC(A) / OBC (B) / EWS / PwD Certificate(s) issued by the competent authorities of the Government of West Bengal (refer to clause 3), for candidates applying for reserved seats. **Any**



other document or document not issued by the competent authority or document not in proper format will not be accepted and the candidate will not be considered for any reserved seat.

- Valid GPAT score card for candidates having valid GPAT score.
- Marks sheets of all semesters / annual examinations of the Qualifying Degree Examination. For Appearing candidates up to the **pre-final year level from the first year (except for candidates studying the qualifying degree through lateral entry admission, for whom from the second year).**
- In case of the **Final result** (or the results of both semesters of the final year) **of Qualifying Degree Examination due**, a certificate from the Head of the Institution / Controller of Examinations of the University stating that the candidate has appeared in the final examination in 2024 and his/her result of the final (and pre- final semester, if applicable) examination is yet to be published.
- Marks sheet of Secondary or equivalent Examination.
- Marks sheet of Higher Secondary or equivalent Examination, if applicable.
- All marks sheets of the Diploma in Engineering Examination, if applicable.
- First page of bank passbook or cancelled cheque containing the name of the account holder, account number and IFSC number printed on the document.

For candidates applying under the Sponsored category –

- “Employment cum No Objection and Sponsorship Certificate” from the present employer in the format given in Annexure – A. [Original to be submitted]
- Authenticity proof of the present employer in the form of either –
 - Form-16 or any other IT document of the applicant containing the name of the employer
 - Certified copy of the Registration / Trade license / GST certificate / PAN / TAN document of the employer
- All previous experience certificate(s) or joining and release letter(s) clearly indicating the date of joining and leaving to the organisation(s).

8. SELECTION AND ADMISSION:

- 8.1. A consolidated provisional merit list based on GPAT Score (NTA Score) for Category A candidates and another list based on the process mentioned earlier for Category B candidates (refer to clause 4) will be published for each category.
- 8.2. There will be **Two** rounds of Selection and Admission. The First round (both categories) will be conducted as per the following process.
 - 8.2.1. A first-round provisional selection list and a waiting list, if any, prepared according to the merit and following the seat matrix will be published category-wise.
 - 8.2.2. Admission will be according to merit at the scheduled date time and venue (detailed schedule to be notified in due course). Failure to report at the scheduled date and time will automatically remove one’s chance of admission, if any.
 - 8.2.3. Once the candidate is recommended for admission, he/she **must complete the admission process on that day** by paying the **full fee** (as mentioned in Table 1). No partial payment or payment in instalments is acceptable.
 - 8.2.4. Admission fee payment can be made by **cash** or **credit/debit card** only. No other mode of payment is acceptable.
 - 8.2.5. Failing to complete the payment on schedule will automatically remove his/her candidature and he/she will no longer be considered for admission under this category.
 - 8.2.6. On completion of the payment the candidate will be considered as “Admitted to the Master of Pharmacy degree programme”.
- 8.3. Unfilled seats, if any after the first round, will be filled up in the second round from wait-listed candidates according to merit and following the same procedure as the first round.
- 8.4. After the regular two rounds of admission, if vacancy exists, a spot wrap-up round to fill vacant seats may be conducted where selection, recommendation and admission **MUST** have to be completed on the spot. Schedule and details of spot round, if any will be notified separately in due course of time.
- 8.5. The candidates are advised to bring all documents as referred to under clause 7.3 at the time of selection and admission also



9. IMPORTANT INFORMATION:

- 9.1. The JU-FET admission portal is <https://admissionju.jadavpuruniversity.in/fengadmission>
- 9.2. The fee structure for the Master of Pharmacy degree programme is as given in Table: 1.
- 9.3. The seat matrix (with specialisation and reservation-wise break up) is as given in Table: 2.
- 9.4. All admission-related communication / notification from the university including publication of the detailed schedule of every stage of the admission process like, verification, admission tests, admission etc. will be notified in due time on the university admission portal only. Being updated on the admission-related notification and/or instruction is the responsibility of the applicant. **No individual communication will be made.** The university will not be responsible for the candidate not following the instructions or failing to act as per schedule and this will lead to automatic cancellation of application / candidature / selection / admission, if any, without further communication.
- 9.5. Any complaint of not being aware of a published notification / schedule will not be entertained.
- 9.6. Verification of application or fulfilment of minimum eligibility criteria does not confer any right of the applicant to be considered for admission.
- 9.7. The Admission Committee reserves the right not to select any candidate who is considered physically unfit or otherwise unsuitable.
- 9.8. All J.U. courses are non-residential. Hostel seats are not guaranteed.
- 9.9. Any wrong or misleading information furnished or suppression of information or ineligibility, if detected at any point in time, may lead to cancellation of the application or admission without any correspondence.
- 9.10. For any admission-related query emails may be sent to pgenquirv.pharmacv@jadavpuruniversity.in which will be entertained within office hours (10 am to 5 pm) on weekdays (Mon–Fri) only. No other mode of communication or communication to any other email will be entertained by the admission helpdesk.
- 9.11. **After final admission, no query will be entertained by the admission help desk.** Admitted students, may contact the department or the office of the FET or Muster Roll (MR) Section for further issues, if any.
- 9.12. **If any student**, after taking admission, **desires to withdraw** from the programme of study, he/she must **contact the Muster Roll (MR) section** of the university in person and complete the process as advised. Refund of course fee, if any, will be considered as per UGC and university guidelines.

10. Anti-Ragging:

It is being brought to the notice of all concerned that Ragging is not only a social evil but also a penal offence. Any student/s indulging in ragging of any student/s including freshers during admission / interview and / or subsequently at the hostel or in the class or in the corridors or anywhere inside and outside of the campus, shall be severely dealt with on pain of punishment ranging from loss of academic year / loss of hostel boardership to expulsion from the university itself. Reporting to the Police Station may also be made in addition to the above punishment. The University is to follow all the directives of the “UGC REGULATION ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009 under the direction of the Hon’ble Supreme Court of India. The “UGC REGULATION ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009’ as well as the names and phone numbers of the members of the Anti-Ragging Committee and Anti-Ragging Squad are available at the following link; https://admission.jdvu.ac.in/UGC_JU_Anti-ragging.pdf

10. APPLYING FOR SCHOLARSHIP

Candidates, after taking admission and if eligible for the scholarship, may act as per guidelines published by the scholarship-providing authority. **Award of scholarships is not the responsibility of the University**



Table 1: CATEGORY WISE SEMESTER TUITION FEE (RS) OF MASTER OF PHARMACY

GPAT	Sponsored
2,400.00	24,000.00

Table 2: SEAT MATRIX

A. Programme wise Seat Matrix

GPAT		SPONSORED	Total seats
All category	EWS		
34	3	5	42

Category	GPAT							Sponsored
	GEN	GEN-PwD	SC	ST	OBCA	OBCB	EWS	
M Pharm	19	01	07	02	03	02	03	05

B. Specialization wise breakup of seats

Master of Pharmacy*	Available Seats	ST	SC	OBCA	OBCB	GEN	GEN-PwD	EWS	Sponsored
		02	07	03	02	19	01	03	05
Pharmaceutics	12	Not more than 01 from each specialization on satisfying ROW & COLUMN total	2	Not more than 01 from each specialization satisfying ROW & COLUMN total	Not more than 01 from each specialization satisfying ROW&COLUMN total	06		Not more than 01 from each specialization satisfying ROW & COLUMN total	Not more than 02 from each specialization satisfying ROW & COLUMN total
Pharmaceutical Chemistry	12		2			06			
Pharmacology	09		2			04			
Pharmacognosy	06		03						
Industrial Pharmacy	03		01						

*The students admitted to the M.Pharm. programme will later be allotted one of the specializations by the department, according to the merit list and seats breakup or during departmental counseling and guides election.



ANNEXURE: A
FORMAT OF THE PRESENT EMPLOYMENT AND NO OBJECTION CUM SPONSORSHIP
CERTIFICATE FOR APPLYING UNDER SPONSORED CATEGORY

TO BE PRINTED ON COMPANY LETTER HEAD

TO WHOM IT MAY CONCERN

THIS IS TO CERTIFY THAT MR./MS. <NAME OF THE APPLICANT> HAS BEEN WORKING IN OUR ORGANISATION SINCE <DATE OF JOINING> AND PRESENTLY SERVING IN THE POST OF <DESIGNATION>.

WE ARE AWARE THAT MR./MS. <NAME OF THE APPLICANT> IS APPLYING FOR ADMISSION TO THE TWO / THREE YEARS PGDEGREE PROGRAMME ON <NAME OF PROGRAMME> WITH THE SPECIALISATION OF <NAME OF SPECIALISATION> UNDER FET / FISLM OF JADAVPUR UNIVERSITY AS A SPONSORED CANDIDATE AND WE ALSO UNDERSTAND THE RULES AND REGULATIONS INCLUDING THE FINANCIAL ASPECTS ASSOCIATED WITH THIS MODE OF APPLICATION.

IN THIS REGARD I, ON BEHALF OF THE COMPANY, DECLARE THAT WE HAVE NO OBJECTION TO ALLOW MR./MS. <NAME OF THE APPLICANT> TO PURSUE THE MENTIONED COURSE, IF SELECTED, AS A REGULAR STUDENT OF THE UNIVERSITY AND AS SPONSORED BY OUR COMPANY WITH ALL REQUIRED SUPPORT.

SIGNATURE OF AUTHORIZED REPRESENTATIVE OF THE COMPANY

NAME:

DESIGNATION WITH SEAL:

COMPANY REGISTRATION / GST / TAN / PAN NO.:



ANNEXURE: B
FORMAT OF CERTIFICATE TO BE PRODUCED BY NON CREAMY LAYER (NCL) OTHER
BACKWARD CLASSES

GOVERNMENT OF WEST BENGAL
OFFICE OF THE SUB-DIVISIONAL OFFICER
SUB-DIVISION

DIST. - _____

CERTIFICATE FOR OTHER BACKWARD CLASSES

Certificate No. - _____

Date : _____

This is to certify that _____ son/daughter of
_____ of village _____
P.O. _____ P.S. _____
in the district _____ of the state of _____ belongs to the
_____ community which is recognised as a Backward Class (Other Backward Class - Category A/B) by the Government of West Bengal, Under:-

_____ and as a Backward Class by the Government of India for the State of West Bengal, under:-

_____ and his/her family ordinarily reside(s) in the
District of _____ of the state _____

This is also to certify that he does not belong to the category of persons/section (Creamy Layer) to whom reservation shall not apply as provided in Schedule II under Section 4 of the West Bengal Backward Classes (other than Scheduled Castes and Scheduled Tribes) (Reservation of Vacancies in Services and Posts) Act, 2012 or in Column No. 3 of the Schedule to the Govt. of India, Department of personnel & Training O.M. No. 36012/22/93-Estt (SCT) Dated 8-9-93, last revised vide O.M. No. 36033/1/2013 dated the 27th May, 2013.

Place :

Date :

Attach applicant's recent passport size photograph duly attested



Sub-Divisional Officer

DIST. - _____

STATE - _____



ANNEXURE: C

FORMAT OF CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTION (EWS)

Government of West Bengal
(Name & Address of the issuing the certificate)

INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____

Date _____

VALID FOR THE YEAR _____

Recent Passport
size attested
photograph of
the applicant

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____, a permanent resident of _____ village/Street _____ Post Office _____ District _____ Pin Code _____ in the state of West Bengal whose photograph is attested below belongs to economically Weaker Sections, since the gross annual income* of his/her family ** is below Rs 8 lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets ***:

- I. 5 acres agricultural land and above
- II. Residential flat of 1000 sq. ft and above
- III. Residential plot of 100 sq. yards and above in notified municipalities
- IV. Residential plot of 200 sq. yards and above in notified municipalities

2. Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognized as a scheduled Tribe and other Backward Classes (Central List)

Signature with seal of Office _____

Name _____

Designation _____

Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc

Note 2: The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test or determine EWS status.